



## MINUTES OF THE MEETING (2025-26)

### 1<sup>st</sup> Meeting

A meeting of the members of Ship INS Vikas, St. Bede's College, Shimla, was held on September 08, 2025, in the Staffroom. The meeting was convened by the Ship In-Charge, Ms. Anjana Devi, to discuss the participation of students in the Inter-Ship Speech Competition during Hindi Week, along with planning for upcoming ship-related activities.

### Point discussed in the meeting:

- Selection and participation of students for the Inter-Ship Speech Competition.
- Discussion on competition guidelines, themes, and preparation strategies.
- Planning and discussion of upcoming ship events.

The members discussed the details of the Inter-Ship Speech Competition, including the prescribed themes and guidelines. After deliberation, it was unanimously decided that two students from Ship INS Vikas would be prepared and nominated to participate in the competition, with focused preparation aligned to the given theme. The meeting also included a discussion on forthcoming college events where active ship participation may be required. Members were informed about the need for readiness and coordination for these events.

### Attendees:

- Ms. Anjana Devi – Ship In-Charge *Anjana*
- Ms. Saizal Sharma – Ship Captain *Saizal*
- Ms. Shriya – Ship Vice-Captain *Shriya*

*Sr. Rosily Jm*  
8/9/2025



## MINUTES OF THE MEETING (2025-26)

### 2<sup>nd</sup> Meeting

A meeting of the members of Ship INS Vikas, St. Bede's College, Shimla, was held on September 19, 2025, in the Staffroom. The meeting was convened to discuss the Inter-Ship Role Play Competition to be organized on the occasion of Navratri, including the theme of the competition and the rules and regulations to be followed.

#### Point discussed in the meeting:

- Discussion regarding the Inter-Ship Role Play Competition on the occasion of Navratri.
- Finalization and understanding of the theme for the role play competition.
- Explanation of the rules and regulations for the competition.

The members deliberated on the significance of organizing the Inter-Ship Role Play Competition during Navratri. The theme of the competition was discussed in detail, and the rules and regulations were clearly explained to ensure fair participation.

It was unanimously decided that all ships would prepare and present their representative participants for the competition. Students were advised to adhere closely to the theme and maintain a spirit of healthy competition. The **Ship Captain and Vice-Captain** were entrusted with the responsibility of guiding the students and ensuring that all preparatory tasks were carried out in a disciplined and organized manner.

#### Attendees:

- Ms. Anjana Devi – Ship In-Charge *Anjana*
- Ms. Saizal Sharma – Ship Captain *Saizal*
- Ms. Shriya – Ship Vice-Captain *Shriya*

*Sr. Rosily Jm*  
*19/9/2025*



## MINUTES OF THE MEETING (2025-26)

### 3<sup>rd</sup> Meeting

A meeting of the members of Ship INS Vikas, St. Bede's College, Shimla, was held on November 06, 2025, in the Staffroom. The meeting was convened after the finalization of the event, date, and theme, to discuss the final preparation and participation of INS Vikas in the Financial Literacy Awareness Workshop and Quiz Competition organized in collaboration with the Reserve Bank of India (RBI).

### Points discussed in the meeting:

- Confirmation of participation of INS Vikas in the quiz competition.
- Selection and preparation of two student participants for the quiz.
- Discussion on roles and responsibilities during the event.

The Ship In-Charge, Captain, and Vice-Captain discussed the readiness of the team for the event scheduled on November 12, 2025, in the College Auditorium. Two students were finalized to represent INS Vikas in the quiz competition. Emphasis was laid on thorough preparation, coordination, and confidence during participation. The members ensured that all necessary arrangements and guidance were provided to the participants for effective performance.

### Attendees:

- Ms. Anjana Devi – Ship In-Charge *Anjana*
- Ms. Saizal Sharma – Ship Captain *Saizal*
- Ms. Shriya – Ship Vice-Captain *Shriya*

*Sr. Rosily Jm*  
06/11/2025



## MINUTES OF THE MEETING (2025-26)

### 4<sup>th</sup> Meeting

A meeting of the members of Ship INS Vikas, St. Bede's College, Shimla, was held on December 11, 2025, in the Staffroom under the guidance of the Ship In-Charge to discuss the arrangements for the upcoming Christmas celebration in the college.

#### Point discussed in the meeting:

- Discussion on activities to be conducted during the event.
- Planning of Christmas celebration arrangements
- Organization of food stall by the ship

The meeting commenced with a discussion on the overall arrangements for the Christmas celebration, which will be held on December 17, 2025, in the College Auditorium. The Ship In-Charge guided the members regarding effective planning and coordination to ensure the smooth conduct of the event. It was decided that Ship INS Vikas will take responsibility for organizing a food stall during the Christmas celebration. Various ideas regarding food items were discussed, keeping in mind hygiene, variety, and student preferences. The Ship Captain and Vice-Captain were assigned the responsibility of coordinating with team members for the preparation, management, and smooth functioning of the stall.

Further, the members discussed the need for proper teamwork and allocation of duties to ensure efficiency in both the food stall setup and other celebration arrangements. Emphasis was laid on maintaining discipline, creativity, and active participation of all members.

The meeting concluded with a clear plan of action and mutual agreement among all members to work collaboratively for the success of the Christmas celebration.

#### Attendees:

- Ms. Anjana Devi – Ship In-Charge *Anjana*
- Ms. Saizal Sharma – Ship Captain *Saizal*
- Ms. Shriya – Ship Vice-Captain *Shriya*

*Sr. Rosily Jm*  
11 | 12 | 2025



## MINUTES OF THE MEETING (2025-26)

### 5<sup>th</sup> Meeting

A meeting of the members of Ship INS Vikas, St. Bede's College, Shimla, was held on **February 17, 2026**, in the **Staffroom**. The meeting was convened to guide students regarding their participation in the Rangoli Competition during Science Week.

#### Points discussed in the meeting:

- Confirmation of participation of INS Vikas in the Rangoli Competition.
- Guidance regarding the theme "Women in Science: Catalysing Viksit Bharat."
- Instructions for design preparation, creativity, and teamwork.
- Discussion on roles and responsibilities of team members.

The Ship In-Charge, Captain, and Vice-Captain discussed the preparation of students for the competition scheduled on February 25, 2026, outside the College Auditorium. The In-Charge guided the students on effectively presenting the theme through innovative and meaningful rangoli designs. Emphasis was laid on originality, neatness, coordination, and proper use of colors. The team was encouraged to work collaboratively and confidently to ensure impactful participation.

#### Attendees:

- Ms. Anjana Devi – Ship In-Charge *Anjana*
- Ms. Saizal Sharma – Ship Captain *Saizal*
- Ms. Shriya – Ship Vice-Captain *Shriya*

*Sr. Rosily Jm*  
*18.04.2026*